

# Clock-Hour Application Form

## Kittson Central Schools ISD #2171

Name \_\_\_\_\_

Elementary License \_\_\_\_\_ and/or

Secondary License \_\_\_\_\_

Date Submitted \_\_\_\_\_

Field(s) of License \_\_\_\_\_

These renewal clock hours should be applied to the **125 clock hour minimum** requirement in \_\_\_\_\_ (field of licensure).

**Category A.** In the blank, indicate the number of hours requested (**minimum of 90 hours**).

- \_\_\_\_\_ 1. College class. Grade report required.
- \_\_\_\_\_ 2. Attendance at professional in-service meetings and/or workshops. Signed proof of attendance required.
 

|                                  |                                                        |
|----------------------------------|--------------------------------------------------------|
| _____ Mental Health (4 required) | _____ Curriculum Adaptation/Accommodation (2 required) |
| _____ Reading (6 required)       | _____ Positive Behavioral Interventions (2 required)   |
| _____ Technology (2 required)    | _____ Suicide Prevention (1 required)                  |
| _____ ELL (1 required)           | _____ Reflective Statement                             |
| _____ Other:                     |                                                        |
- \_\_\_\_\_ 3. Collaboration with peers to evaluate and improve classroom practices (pedagogy). Video, verbal report during building staff development session, or TALL Learning Log required.
- \_\_\_\_\_ 4. Re-design of curriculum to incorporate best practices: project-based learning, higher level thinking skills, etc. Learning log required.
- \_\_\_\_\_ 5. Study of professional materials leading to classroom improvements. Learning log required.

**Category B.** In the blank, indicated the number of hours requested (**maximum of 35 hours**).

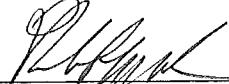
- \_\_\_\_\_ 1. Formal visits to one or more related classes in another district. Learning log required.
- \_\_\_\_\_ 2. Leadership experiences in a professional organization related to your classroom assignment or in local staff development workshops. Learning log required.
- \_\_\_\_\_ 3. Publication of an article in a professional newsletter or journal. Copy of publication required.
- \_\_\_\_\_ 4. Other: (**must be approved**) 4H leader, EMT training, Public Library Board, Reading Council, CPI training, Community Education classes in your field of licensure. Learning log required.

Number of clock hours approved \_\_\_\_\_

Date of Approval \_\_\_\_\_

x   
 \_\_\_\_\_  
 Local School Board Representative

x \_\_\_\_\_  
 Continuing Education Representative

x   
 \_\_\_\_\_  
 Superintendent

The above experience is \_\_\_\_\_ approved for \_\_\_\_\_ clock hours

is not approved (date \_\_\_\_\_)

Reason: